

Homersfield Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Homersfield Black Swan

Tuesday 19th March 2024 at 6.00 pm

PUBLIC FORUM

A. To Receive Reports from the County and District Councillors

All reports will be placed on the website: <http://homersfield.onesuffolk.net>

B. Public Forum – for Members of the Public

Members of the public are welcome to attend and raise matters of concern or ask questions.

Mr Jordan Hindes from Bungay Town Council is attending the meeting to talk about speeding

AGENDA

1. **To Approve Apologies for Absence**
2. **To Record Declarations of Interests and to Consider Requests for Dispensation**
3. **To Approve the Minutes of the Meeting held on 2nd January 2024**
4. **Finance**
 - a) **To Receive the Financial & Budget Reports and Approve the Income & Expenditure**
 - b) **To Consider Grant Requests**
 - c) **To Consider General Reserves**
 - d) **To Consider Homersfield Bridge Information Board Repair Quotations**
 - e) **New Bank Accounts – update**
5. **Internal Audit Report 2022-23 – update**
6. **Planning Applications and Decisions**

Applications
Planning reference: DC/24/0473/TCA
Proposal: Tree A Willow – Fell
Tree B Willow – Fell
Tree C Willow group – Coppice
Tree D Willow – Pollard
Site address: Mill Cottage , St Cross Road, Homersfield, Suffolk, IP20 0ET

Decisions
None
7. **Annual Review of Policies and Statutory Documents**
 - a) **Asset Register**
 - b) **Chainsaw and Strimmer Policy**
 - c) **Code of Conduct Policy**
 - d) **Data Retention and Disposal Policy - New**
 - e) **Data Protection Regulations Policy**
 - f) **Financial Regulations Policy – updated**
 - g) **Financial Reserves Policy - New**

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- h) Freedom of Information & Publication Scheme Policy
- i) Internal Control Statement
- j) Litter Pick Risk Assessment
- k) Online Banking Policy - *New*
- l) Parish Council Risk Assessment
- m) Planning Procedure Policy
- n) Subject Access Request and Procedure Policy – *New*
- o) Standing Orders - *updated*
- p) Wood Working Party Risk Assessment

8. Homersfield's Playing Field - *update*

9. Homersfield Phonebox

10. Homersfield Church Wood

- a) Hedging beside Churchyard - *update*
- b) Wood Working Party - *update*

11. Village Maintenance

- a) Blocked Drains on St Cross Road – reported
- b) Missing Duckboard on Public Footpath near Wortwell Mill
- c) Litter Picking Party - 16th March 2024 at 10.00 am
- d) Nature Reserve White Posts – *update*
- e) Jubilee Oak Tree Replacement – *update*

12. Correspondence

13. AOB (*For discussion only – the Council cannot make decisions on these items unless stated on the agenda*)

- a) Parking by the Bus Shelter – *update*
- b) Speeding – *update*
- c) Removal of Trees - Homersfield Road, Flixton West
- d) Annual Website Statistics

14. To Receive items for the next Agenda

15. To Confirm the Future Meeting Dates:

- Tuesday 28th May 2024 at 6.00 pm – **New Date**
Annual Parish Meeting & Annual Parish Council Meeting
- Tuesday 2nd July 2024 at 6.00 pm
- Tuesday 3rd September 2024 at 6.00 pm
- Tuesday 5th November 2024 at 6.00 pm

S. G. Chapman

Sally Chapman
Clerk to Homersfield Parish Council

Date: 28th February 2024