

Homersfield Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Homersfield Black Swan

Tuesday 18th March 2025 at 6.00 pm

PUBLIC FORUM

A. To Receive Reports from the County and District Councillors

All reports will be placed on the website: <http://homersfield.onesuffolk.net>

B. Public Forum – for Members of the Public

Members of the public are welcome to attend and raise matters of concern or ask questions.

AGENDA

1. To Approve Apologies for Absence
2. To Record Declarations of Interests and to Consider Requests for Dispensation
3. To Approve the Minutes of the Meetings held on Tuesday 28th January 2025
4. To Consider Co-option to fill the Casual Vacancy
5. Finance
 - a) To Receive the Financial & Budget Reports and Approve the Income & Expenditure
 - b) To Consider Grant Requests
 - c) To Consider the General Reserves
 - d) To Note the Internal Audit Date – 23rd April 2025
 - e) Homersfield Playing Field Transfer Document & Payment - *update*

6. Planning Applications and Decisions

To review the listed Planning Applications and any Additional Applications issued after the Agenda is published.

Applications

a) Planning reference: DC/25/0053/LBC & DC/25/0055/FUL

Proposal: Listed Building Consent - Demolish and replace a lean-to kitchen at the rear of the building

Site address: 82 The Green, Homersfield, Harleston, Suffolk, IP20 0ET

Consultation letter expiry date: 11 February 2025

Status: Pending

Decisions

b) Planning reference: DC/24/3976/FUL

Proposal: Demolition of sub-standard rear extension and extension to Listed Building

Site address: 83 The Green, Homersfield, Harleston, Suffolk, IP20 0ET

Consultation letter expiry date: 6 January 2025

Status: Refused

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7. Annual Review of Policies and Statutory Documents

- a) Asset Register - *updated*
- b) Chainsaw and Strimmer Policy
- c) Code of Conduct Policy
- d) Data Retention and Disposal Policy
- e) Data Protection Regulations Policy
- f) Financial Regulations Policy – *updated*
- g) Financial Reserves Policy
- h) Freedom of Information & Publication Scheme Policy
- i) Internal Control Statement
- j) Litter Pick Risk Assessment
- k) Online Banking Policy
- l) Parish Council Risk Assessment
- m) Planning Procedure Policy
- n) Subject Access Request and Procedure Policy
- o) Standing Orders
- p) Wood Working Party Risk Assessment

8. Homersfield Phonebox

9. Homersfield Church Wood

- a) Removal of Circular Bench - *update*
- b) Welcome/Information Board Sign - *update*
- c) Wood Working Parties 9th February & 9th March 2025 - *update*

10. Village Maintenance

- a) Litter Pick 15th March 2025 - *update*
- b) Nature Reserve White Posts – *update*

11. Correspondence

12. AOB (For discussion only – the Council cannot make decisions on these items unless stated on the agenda)

- a) Homersfield Green Damage - South Norfolk Charity Tractor Run
- b) Annual Website Statistics
- c) Homersfield Canoe Portage Platform Removal
- d) Village Communication & Welcome Information – *update*

13. To Receive items for the next Agenda

14. To Confirm the Future Meeting Dates:

- Tuesday 6th May 2025 at 6.00 pm
- Tuesday 15th July 2025 at 6.00 pm
- Tuesday 16th September 2025 at 6.00 pm
- Tuesday 18th November 2025 at 6.00 pm

S. G. Chapman

Sally Chapman

Clerk to Homersfield Parish Council

Date: 12th March 2025