

Homersfield Parish Council

To Members of the Council

You are hereby summoned by the Clerk to attend the next

PARISH COUNCIL MEETING

Homersfield Black Swan

Tuesday 17th March 2026 at 6.00 pm

PUBLIC FORUM

A. Public Forum – for Members of the Public

Members of the public are welcome to attend and raise matters of concern or ask questions.

B. To Receive Reports from the County and District Councillors

All reports received will be placed on the website: [website link](#)

AGENDA

1. To Approve Apologies for Absence

2. To Record Declarations of Interests and to Consider Requests for Dispensation

3. To Approve the Minutes of the Meetings held on 20th January 2026

4. To Consider Co-option to fill the Casual Vacancy

5. Finance

a) To Receive the Financial & Budget Reports and Approve the Income & Expenditure

b) To Consider the General Reserves

c) To Note the Internal Audit Date – 20th April 2025

6. Planning Applications and Decisions

To review the listed Planning Applications and any Additional Applications issued after the Agenda is published.

Applications

a) DC/25/4202/FUL - [Link](#)

Proposal: Alterations, extensions and for the reinstatement of the residential use of Flixton Hall and wider landscape enhancements.

Site address: Former Flixton Hall, Flixton Hall Estate, Flixton West, Suffolk,

Consultation letter expiry date: 2 January 2026

Status: Awaiting Decision (*comments closed*)

Decisions

b) W/15/5183/CC/VOC

Proposal: Variation of Condition 2 of permission W/15/5183/CC extension to Flixton Quarry to allow extraction of 856,000 Tonnes of sand and gravel from land known as Homersfield, Retention of access, concrete plant and aggregate processing and phased details of plant site extraction with restoration to agriculture and wet land conservation. Duration of permission. Location: Flixton Quarry, Flixton Park, Bungay, Suffolk, NR35 1NN

Status: No Objections. [Councillors Resolved to return a Neutral decision with no comments.](#)

c) W/12/1190/VOC2

Proposal: Variation of Condition 1 of planning permission W/12/1190/VOC to extend the date by which the application site is to be restored.

Location: Flixton Park Quarry, Homersfield Road, Flixton West, NR35 1NN

Status: No Objections. [Councillors Resolved to return a Neutral decision with no comments.](#)

Homersfield Parish Council

d) SCC/0007/22W/VOC

Proposal: Variation of Condition 6 of planning permission SCC/0007/22W proposed erection of replacement sand and gravel processing plant (permitted development rights) withdrawn by condition 3 of planning permission W/15/5183/CC. Cessation.

Location: Flixton Park Quarry, Flixton Park, Bungay, NR35 1NN

Status: No Objections. [Councillors Resolved to return a Neutral decision with no comments.](#)

7. Annual Review of Policies and Statutory Documents

- a) **Asset Register - *updated***
- b) **Biodiversity Policy**
- c) **Chainsaw and Strimmer Policy**
- d) **Church Wood Policy**
- e) **Councillor Code of Conduct**
- f) **Data Retention and Disposal Policy**
- g) **Financial Regulations**
- h) **Financial Reserves Policy**
- i) **Freedom Of Information Policy and Publication Scheme**
- j) **General Data Protection Regulations Policy, Privacy Notice & Data Information Audit**
- k) **Health and Safety Code of Practice Policy - *new***
- l) **Information Technology Policy - *new***
- m) **Internal Control Statement**
- n) **Online Banking Policy**
- o) **Planning Applications Policy and Scheme of Delegation Policy - *new***
- p) **Risk Assessment**
- q) **Standing Orders**
- r) **Subject Access Request and Procedure Policy**
- s) **Wood Working Risk Assessment**

8. Homersfield Phonebox

9. Homersfield Church Wood

- a) **Wood Survey Report**
- b) **Native Bluebell Planting**
- c) **Wood Working Parties – 7th February & 7th March 2026 - *update***
- d) **Bat Survey**

10. Homersfield Community Park

11. Village Maintenance

- a) **Storage Shed**
- b) **Village Noticeboard – *update***

12. Correspondence

- a) **River Waveney Vision Survey and Workshop Invitation – *update***
Thursday, 12 February 2026 - 10:00-3:00 pm in Bungay

13. AOB (For discussion only – the Council cannot make decisions on these items unless stated on the agenda)

- a) **Litter Pick – 14th March 2026 at 10.00 am**
- b) **Village Communication**

14. To Receive items for the next Agenda

Homersfield Parish Council

15. To Confirm the Next Meeting Dates:

- Tuesday 9th June 2026 at 6.00 pm – *Annual Parish Meeting & Annual Parish Council Meeting*
- Tuesday 21st July 2026 at 6.00 pm
- Tuesday 15th September 2026 at 6.00 pm
- Tuesday 17th November 2026 at 6.00 pm

S. G. Chapman

Sally Chapman

Clerk to Homersfield Parish Council

Date: 11th March 2026